



MAINTENANCE REPORT

DATE	1/05/22
WEBSITE	seaglassplace.com
CLIENT	Elvis Lewis
PLAN HOURS: 3	Hours used: 3 Roll-over: 0 Roll-over Hours Available: 0

DETAILS

WEBSITE MAINTENANCE: 1.5 hours

- ✓ Review and update WordPress software **WP Version: WP 5.8.2**
- ✓ Review and update all software plug-ins **Active Plug-ins: 21**
- ✓ Review security scans to ensure no malware is detected within code
- ✓ Search for 404 errors to ensure pages load correctly
- ✓ Check loadspeed of website **Score: 83/100 - 2.87 sec**
- ✓ Review SSL Certificate
- ✓ Add backups software, setup schedule, create archive location, link
- ✓ Ensure weekly backups are working properly and archived

ADDITIONAL SUPPORT: 1.5 hours

- ✓ Add Advanced Booking Software: **1.5 Hours**

Please submit website support and updates info online: **thesupport.pro**

Thank You!